



Minutes of Committee Meeting – 22nd June 2023

Present:

Marcus Binning (MB) – Chair, Karen Peters (KP) - Membership Secretary, Rachel Richardson (RR), Chris Ovenden – Head Coach (CO), Jane Sharples (JS) – Treasurer, John Church (JC), Jenny Berger (JB) -Secretary

Apologies: None

1. Matters arising from previous meeting

Specific actions relating to main agenda items are incorporated under relevant sections.

- Cancer research fund raiser – On hold due to other commitments
- RR to update safeguarding policies – WIP
- MB to put up spreadsheet for defib. checks and add link to website – **Action MB/JB**

2. Head Coach's report (CO)

- Coaching has been very busy -all is going well. Lots of new juniors have joined -Saturday mornings very busy. Private coaching is now all members.
- CO has prepared email about Junior Club championships -all ready to start.

Action: MB to send email to juniors

- Discussion was held about the age juniors could play unaccompanied at the Club. LTA guidance suggests 14 yrs – Club will follow this guidance.
- Discussion was held about whether juniors under 16 yrs could bring visitors and play with them unaccompanied, and if we need a stated policy on this issue. Points in favour of allowing juniors to bring guests – it supports younger tennis players and encourages new tennis members. The con's are - the lack of control over who came & sharing access code, the risk to property and liability for safety of the players and their guests.

Action: Insurance to be checked (JS). Decision to be made at next meeting.

MB noted there were several different coaches taking group sessions and asked if CO could add coaches names next to bookings so we know who the coaches are. Pictures of coaching team to be put up on noticeboard.

3. Treasurer report (JS)

- There is £36,000 in the bank and £22,000 in savings account.
- It is possible higher interest rate could be achieved in different account – **JS to investigate**
- Membership is currently below the forecast

Action: JS and KP to check income from membership subscriptions.

- Court fee waiver for coaching will end on 1st July – CO will start to pay Club agreed income

Action: CO/JS to sort out Club income from coaching

4. Membership (KP)

- 232 members. 136 adult, 15 student, 74 Junior and 7 Complimentary. Steady trickle of enquiries - 5 received this week, four of which were referred by Chris
- Reduced subscription to £100 Adult and £40 Junior was introduced in April/May.
- Meeting discussed reducing the fees further as we are now half-way through the year.
- Fees will now be reduced to £80 for adults (e-mail from MB 03/07/2023), £30 for Juniors and £30 for students to the year end.
- **Action: MB will update website with new fees**
- The coaches are running an open morning on Saturday through primary school as part of the Shiplake carnival.

5. Championship

- Overall the Championship matches are progressing and the draw is running to schedule, but it has been challenging for the organisers. Many of the games in the box leagues have not been played and the winners were therefore decided by a coin toss in accordance with the rules. The format of the championship will be reviewed before next year – likely to follow a straight knockout competition.

6. Facilities

- Shed has been delivered -waiting to be constructed. Pete Robertson's team will do it but due to workload this will be after the Regatta.
- Members have complained about weeds around the court. From the appearance of the grounds it is not clear what the gardener has been doing - he is on a monthly contract. JS agreed to talk to him and find out.
- To record maintenance jobs it was agreed a maintenance book would be installed in the Clubhouse where members could write in jobs that were required and the list could then be progressed by the maintenance team (Pete R company). JB to provide book.

7. A.O.B.

Memorial Hall have CCTV on the out-gate. Members to be told via newsletter.

Action: MB to draft a newsletter for members

Autumn social meal – this will need volunteers to organise if it is going to happen. KP cannot do it this year. As a first step **JS** offered to talk to Orwells to see if they are willing to do it this year and find out their availability.

Junior championship trophies – **RR to advise CO what trophies the Club has**

Junior teams – **CO to investigate if these are feasible**

RR advised that the LTA are updating several of their policies. **RR offered to check and update the Club policies accordingly.**

JB advised the LTA had offered to come and visit the Club to give advice etc– the Committee agreed this is not required at the moment. JB to thank the LTA but decline the offer.

Date and location of next meeting: TBC